



White Glove Service

## EMPLOYMENT APPLICATION (PLEASE PRINT OR TYPE – INCLUDE CURRENT DMV)

POSITION(S) DESIRED \_\_\_\_\_

NAME \_\_\_\_\_  
LAST FIRST MI SOCIAL SECURITY NUMBER

PRESENT ADDRESS \_\_\_\_\_  
STREET (AREA CODE) TELEPHONE  
CITY STATE ZIP CODE

E-MAIL ADDRESS (IF AVAILABLE) \_\_\_\_\_

DATE AVAILABLE TO START \_\_\_\_\_ ARE YOU 18 YRS OR OLDER?  YES  NO

<b>CERTIFICATION</b>		
AREA OF CERTIFICATION	ISSUING AUTHORITY	DATE ISSUED

<b>EDUCATIONAL BACKGROUND</b>				
	SCHOOL OR INSTUTION LOCATION	NO. OF YRS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE BUSINESS OR CORRESPONDENCE SCHOOL				

## EXPERIENCE

(PRESENT OR MOST RECENT FIRST)

DATES	NAME OF EMPLOYER & ADDRESS	YOUR TITLE
FROM:		
TO:		
	(Area Code) Telephone:	
WORK PERFORMED:		REASON FOR LEAVING:
NAME & TITLE OF SUPERVISOR:		FINAL RATE OF PAY:

DATES	NAME OF EMPLOYER & ADDRESS	YOUR TITLE
FROM:		
TO:		
	(Area Code) Telephone:	
WORK PERFORMED:		REASON FOR LEAVING:
NAME & TITLE OF SUPERVISOR:		FINAL RATE OF PAY:

DATES	NAME OF EMPLOYER & ADDRESS	YOUR TITLE
FROM:		
TO:		
	(Area Code) Telephone:	
WORK PERFORMED:		REASON FOR LEAVING:
NAME & TITLE OF SUPERVISOR:		FINAL RATE OF PAY:

PLEASE LIST ACTIVITIES THAT YOU ARE QUALIFIED TO SUPERVISE OR COACH:

### OTHER QUALIFICATIONS

SUMMARIZE SPECIAL JOB-RELATED SKILLS AND QUALIFICATIONS ACQUIRED FROM EMPLOYMENT OR OTHER EXPERIENCES (INCLUDING U.S. MILITARY SERVICE) AND/OR STATE ANY ADDITIONAL INFORMATION YOU FEEL MAY BE HELPFUL IN CONSIDERING YOUR APPLICATION:

### REFERENCES

NAME	POSITION	ADDRESS	TELEPHONE

### SERVICE RECORD

BRANCH OF SERVICE:	DISCHARGE DATE:	RANK:

## GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer “Yes” to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date of location of occurrence. Conviction of a criminal offense is not a bay to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of “nolo contendere” (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18<sup>th</sup> birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed and Accelerated Rehabilitative Disposition program.

### CHECK THE BOX THAT APPLIES:

WERE YOU EVER CONVICTED OF A CRIMINAL OFFENSE	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
ARE YOU CURRENTLY UNDER CHARGES FOR A CRIMINAL OFFENSE?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
HAVE YOU EVER FORFEITED BOND OR COLLATERAL IN CONNECTION WITH A CRIMINAL OFFENSE?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
WITHIN THE LAST TEN YEARS, HAVE YOU BEEN FIRED FROM ANY JOB FOR ANY REASON?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
WITHIN THE LAST TEN YEARS, HAVE YOU QUIT A JOB AFTER BEING NOTIFIED THAT YOU WOULD BE FIRED?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
ARE YOU SUBJECT TO ANY VISA OR IMMIGRATION STATUS, WHICH WOULD PREVENT LAWFUL EMPLOYMENT?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

**NOTE: IF YOU ANSWERED “YES” TO ANY OF THE ABOVE QUESTIONS, PLEASE PROVIDE A DETAILED EXPLANATION.**


